

Virginia APCO Board Meeting Agenda & Minutes

Committee:	VA APCO Board
Committee Chair:	Nicola Tidey
Committee Vice Chair:	Jo-Anne Munroe
Subcommittee(s):	
Meeting Leader:	Nicola Tidey
Meeting Notes Preparer:	Cynthia Bird Shrout
Meeting Date(s):	February 24 2016
Meeting Start/End Time:	1330 hours
Meeting Type:	
Meeting Location:	Chesterfield County Communication Center
Additional Meeting Info:	
Committee Intranet Site:	PS Connect
Attachment List:	
Next Meeting(s):	
Committee Mission:	

General Meeting Guidelines:

- Agenda will be provided to Committee members prior to the call/meeting
- Meeting non-attendance notification is required
- Participants will “Mute” their line when not speaking during teleconference
- Participants will NOT place call on hold if there is “music on hold” on their phone system
- Participants will place cell phones and pagers on vibrate or turn off during all meetings

1. Agenda

1.1. Attendance

Nicki Tidey, President	Carol Adams, Treasurer	Micah Meadows, Member at Large
Jo-Anne Munroe, President Elect		Bill Agee, Executive Council
Cyndi Bird Shrout, Secretary		Joell Kight, Member at Large

1.2. Previous Meeting Minutes, Change/Acceptance

1.2.1 Motion to approve minutes of Business Meeting Jan. 5 and Feb 2nd 2016

Chair/Comments/Announcements/Reports

Motion: Micah Meadows

Second: Joell Kight

Vote: Minutes approved unanimously

No Comments

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1.3.1 VITA Updates

FCC released the report on status of funding. It is a federal requirement. Virginia was flagged in the report and the state did respond to the comments in the report. All information published to the membership via PSConnect, Facebook and sent out via listserv. Virginia APCO's role is neutral.

Text to 9-1-1 bill did not pass and is off the agenda. NG9-1-1 passed and is off to legislation.

No additional VITA updates

1.3.2 Sub-Committee Chair/Comments/Reports

1.3.2.1. Treasurer – will provide update at next board meeting monthly meeting.

1.3.2.2 ProCHRT- Jeff Flournoy has sent the latest report. ProCHRT did participate in DCJS comment period regarding standards.

ProCHRT will be providing a winter session at the February 25, 2016 summit.

1.3.2.3 Awards- Awards deadline is March 4, 2016. Listserv reminder has been sent out. Once the nomination recommendations are complete they will be forwarded to Nicki Tidey,

Life membership awards will be presented at the Spring Conference

1.3.2.4 Conference- Winter Summit on February 25, 2016. All board members need to be at conference at 0700 for registration.

Spring Conference – May 4 – 6, 2016.

Fall Conference – October 25 – 28, 2016. Sponsorships need to open as soon as possible.

1.3.2.5 TERT- Waiting for response from NENA on a one-day class at the spring conference.

1.3.2.6 Bylaws/Policy – Thanks to Carol for the workshop review of information. All comments were reviewed. By-laws being reviewed by APCO international meeting. Still on timeline for May membership member to review and vote. The new policy manual incorporates electronic voting so

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we are moving forward with purchasing the ability to complete the electronic voting,

At spring conference a suggestion was made to see if we can have a session for the memberships to meet with the board and to answer any questions that

1.3.2.7 Membership- Gabe Elias is the chairperson. He is working on a newsletter to be completed. Richard Moylan, Culpeper 911 won the online tee shirt content. He has also started a leadership Facebook site with outstanding articles.

1.3.2.6 911 Services Board Reports

Grant- Recommendations made and posted. Lot of discussion about Northern Virginia NG project. Another work session scheduled for April.

Policy – Nothing to report

RAC- face 2 face meeting. Outstanding to the RAC participation was very heavy. All regions represented as well as peripheral disciplines well represented. Good discussions. Looked at the strategic pieces of the action items that came from the study. Meetings are held bi-weekly either by phone or in person.

1.4 Old Business

1.4.1

1.4.2 Status of MOU with NENA in regards to CVENT – Work in progress

1.4.3 Text to 911 legislation – dead issue

1.4.4 Scholarship – Micah to research and provide the board with information on how to create a scholarship program

1.4.5 Long-term Strategic Planning – working group brainstormed and will have rough draft for the board to review within a few weeks. The plan will be a living document for a 3 to 5 year period of time. More discussion will be held at the spring conference.

1.4.6 Outreach message – messages are being sent to the membership. There are currently over 1000 individuals on the listserv receiving the emails.

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- 1.4.7 Solicitation for Committee membership – Suggestion made to have a sign up sheet at the Winter conference for interest.
- 1.4.8 DCJS review period update – 22 comments were posted. The central theme was that the program should follow the ANSI standards for Public Safety. Micah will work with John Jones, Director, Virginia Sheriff’s Association to help facilitate communications.
- 1.4.9 Outreach/town hall meetings – Next meeting will be May 3 and coincide with the Virginia APCO Board meeting.

1.5. New Business

- 1.5.1 Micah Meadows – Moved to a new position. He has retired from the Sheriff’s office. He inquired about his status on the board. Unanimously it was agreed he was still fulfilling the role of Public Safety and should remain. He will be providing a document from his agency with agreement on their support for his role and responsibility with the board.

No comments from the floor

Attendance

In Attendance?	Name	Teleconference Attendance?	Name
X	Nicola Tidey		
X	Jo-Anne Munroe		
E	Gabe Elias		
E	Carol Adams		
X	Cynthia Bird Shrout		
E	Jim Junkins		
X	Micah Meadows		
E	Eric Albert		
X	Joell Kight		
x	Bill Agee		
E	Rich Troshak		

1.6 Adjourn

Motioned: Micah Meadows Seconded: Jo-
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Anne Munroe

Close call at: 1645 EST

AGENDA